



SELF PUBLISHING AGREEMENT

I. LICENSE

AUTHOR RETAINS 100% OF THE RIGHTS AND COPYRIGHT LICENSES, to the submitted manuscript and all other material submitted to CaryPress, including to the illustrations created for Author by an Illustrator. Author RETAINS ALL RIGHTS to distribute and sell the manuscript in other print and digital formats.

Author grants CaryPress a NON-EXCLUSIVE, worldwide license to distribute and sell the manuscript in print and/or digital form; Author grants CaryPress the non-exclusive right to exhibit manuscript in part on websites or promotional materials owned by CaryPress; author grants CaryPress the non-exclusive right to store and transmit digital versions of manuscript to facilitate production, distribution, and sale of manuscript.

CaryPress will produce a book version of the manuscript, referred henceforth as "Title." Author grants CaryPress the non-exclusive right to exhibit, print, and distribute any and all related materials submitted in conjunction with Title, which includes, but is not limited to, cover art, interior and exterior images and concepts, author's photograph, summaries, quotes, testimonials, and author's biography, and furthermore grants CaryPress the right to exhibit CaryPress logos or verbiage on any applicable submitted materials.

II. ROYALTIES & PRICING

AUTHOR RECEIVES 100% OF THE ROYALTIES PROFIT for each wholesale print copy sold for which CaryPress receives payment, minus shipping and handling of the royalty check (\$10). Royalties profit is defined as the difference between the Base Price and the Wholesaler's Price.

Royalties will be paid by check, as they arrive, mailed to the Author's address as supplied by the author in this agreement. Checks not cashed by the Author within 90 days of issue will be cancelled by the bank and subject to a \$25 administrative fee if the Author requests a replacement check. The author is responsible for maintaining a current address on file. Any royalty check which is returned as undeliverable due to an outdated address in the Author's Center will be re-issued to the author within 90 days of the author's request (administrative fees, defined herein, apply). Any royalties unclaimed after two years revert to CaryPress.

III. CARYPRESS SERVICES AND PROJECT MANAGEMENT

CaryPress will make all reasonable efforts to produce, print, and distribute (as set forth for each Publishing Package) Title within 14 days of both Author's approval to proceed with Production and CaryPress' receipt of all acceptable materials required from Author in conjunction with Title. CaryPress is not responsible for delays caused by the author due to non-responsiveness or inability to appropriately deliver acceptable materials, nor do the days of author inactivity apply toward the timeframe set forth above.

Unless otherwise supplied by and notified in writing by the Author, CaryPress will design the interior pages, front cover, back cover, and spine according to professional standards, specifications, and industry best practices.

Unless otherwise supplied by and notified in writing by the Author, CaryPress will assign a unique ISBN for each print format of Title. CaryPress will prepare the digital files necessary to print and distribute the Author's manuscript in book form as set forth herein.

All reasonable efforts are made to ensure the following: All pages are included in the book according to the author approved proof; cover is applied within 1/16" variance; binding is applied and squared to the book page block without excessive visible adhesive; book is cut square according to the Author's selected trim size within 1/16" variance; cover and interior match the author approved proofs; print registration is within +/- 1/16" variance. Any book falling outside the scope of these specifications may be returned to the printing establishment for, and only for, a free replacement copy.

Chosen package includes 1 revision for each feature of the package chosen. If more than one revision is required, please consult the the fees list for extra revisions (available on request).

Tentative deadline for the publishing a book can be given when the author has paid the chosen package's fees as well as submitted a final version of the manuscript. If an author needs more time to submit final version of the manuscript, they can request an extension; it will impact the book's publishing deadline.

Project progress will be shared via email to stay on track. If an author wishes to expedite the progress, there will be an extra fees for that.

3-week minimum timeframe is requested to get the edited book published and available on Amazon. If the book needs editing, we request extra 3-week timeframe to complete that.

Author may freeze the project if needed and inform the project manager as soon as possible.

IV. AUTHOR WARRANTIES & RESPONSIBILITIES

Author must possess the technical means and knowledge to submit their manuscript to CaryPress and provide the necessary book information (title, synopsis, pricing, etc), as required for production, distribution, and sale.

Author represents and warrants that Author is the sole owner of the manuscript and all material submitted in conjunction with Title, including all submitted cover art work, interior images, and photograph(s) of Author(s). Author represents and warrants that Author has full power and authority to enter into this agreement and to provide to CaryPress for reproduction and distribution all material submitted. Author represents and warrants that the submission of the manuscript and all other material, does not conflict with or violate any arrangement, understanding, or agreement between the Author and any other persons or entities. Furthermore, author represents and warrants that the manuscript and all material submitted in conjunction with Title is entirely original, free of liens, claims, or interests of any kind; is not slanderous, pornographic, obscene, libelous, or defamatory; and does not violate or infringe upon any personal or proprietary rights, including without limitation copyrights, trademarks, privacy rights, or publicity rights of other persons or entities.

Author represents and warrants that s/he is eighteen years of age or older. If Author is under the age of 18 years of age, then Author represents and warrants that Author's parent or legal guardian is executing this Agreement and assuming all liability for the warranties and responsibilities set forth herein.

V. TERM & TERMINATION

This agreement shall remain in effect until terminated by either party as set forth in this Agreement.

Author may terminate this Agreement at any time with 30 days prior written notice to Cary Press. Upon termination by Author before Author approves production on Title, all submitted fees are refundable minus a \$59 administrative fee and any other applicable fees for which work has already commenced. Upon termination by Author after Author approves production on Title, all submitted fees become non-refundable. Any accrued author Royalties will be paid as set forth.

Upon termination, all rights granted within this agreement revert back to the author and within 30 days CaryPress will cease all print availability of Title and will cancel/remove the digital files. However, CaryPress is not responsible for the failure of any third-party distribution, retail, or marketing sources to remove Title from listing, display, or sale.

VI. INDEMNIFICATION AND LIMITATION OF LIABILITY

Author shall defend, indemnify and hold harmless CaryPress, Inc., its parent companies, subsidiaries, and affiliates, and their respective officers, directors, employees, and agents from and against any and all third-party claims, actions, proceedings, damages, and expenses (including reasonable attorneys' fees and applicable costs of in-house counsel), in connection with a breach or alleged breach of the representations and warranties made in this Agreement. This includes any and all claims of copyright or ownership infringement by publication of Title and all claims for damages caused by the negligence of Author.

This Agreement shall be governed exclusively by and construed according to the laws of the State of North Carolina, without giving effect to conflicts of law principles. Any legal action related to the terms of or obligations arising under this Agreement shall be brought in the Wake County, State of North Carolina.

By indicating your acceptance of this Agreement, you, as the Author, agree to be bound by the terms and conditions of the CaryPress Agreement for the Production, Printing, Distribution and Sale of Manuscript.

VII. PUBLISHER AS A BOOKSELLER

On certain occasions, CaryPress sells books of our authors when exhibiting at book fairs, etc. In those scenarios, bookseller's commission will be \$4 per book sold.

Publisher

CaryPress Publishing
8263 NC HWY 86 N,
Providence, NC 27315

Author(s)

Name(s): _____

Address(s): _____

Appendix A

Copyright Material Inclusion Form

If the Author wishes to include copyrighted material (photographs, illustrations, etc), please list them below with information regarding who owns the right to them. If you purchased the materials, kindly submit any proof of transaction.

- 1
- 2
- 3
- 4

Addendum B

Service	Timeline	Attempts	Extra Fees
Title creation	1 day	1 attempt	\$15
Front book cover creation	3 - 7 days	1 attempt	\$35
Back cover	1 day	1 attempt	\$35
Spine		1 attempt	\$20
Inner file formatting; prepublishing	3 days	1 attempt	\$45

Inner file formatting; postpublishing	4 days	1 attempt	\$85
Inner file formatting phone confirmation , 1 hour duration	1 day	1 attempt	\$35/hour
Proofreading	3-7 days	1 attempt	\$1.5/page
Editing	5-10 days	1 attempt	.10/word
Amazon book and author bio blurbs	1 day	1 attempt	\$15
Simple Illustration revisions	1 day	1 attempt	\$8
Kndle version, pre-publishing	3 days	1 attempt	\$45
Kndle version, post-publishing	4 days	1 attempt	\$85

Addendum C

Author discount rate information can be saved here.